



# **DATA RETENTION POLICY**



The records of the National Betting Authority form part of the State Archives. According to the State Archives Law of 1991 208/1991, and its thereafter amendments, it is provided that all legislative, administrative and judicial records of public law legal entities are considered public records. The deletion of data is subject to the approval of the State Archivist depending on the obligation of permanent data storage. The manner of destruction of public records of the Authority is conducted in accordance with the above mentioned Legislation.

According to the State Archives Law (Law 208/91), the obligation for storage of records ceases to stand 10 years after the closure of the archive case or 10 years after the completion of criminal proceedings or any other proceeding before another authority. The same applies to the corresponding right of the Authority. Article 4 of the Limitation of Actionable Rights Law of 2012 (66 (I)/2012), provides for a general limitation period of 10 (ten) years. The ten-year period is the General Rule set out in the annual Instruction of the State Archivist to the Heads of Departments. In exceptional circumstances, the State Archivist may require the archives storage for 30 years.

The Authority is in full compliance with the General Data Protection Regulation (2016/679).

<b>Legal process Activity</b>	<b>Data Deletion Period</b>
Data related to employees	This data is deleted 85 years from the employee’s date of birth or 5 years after their death, unless the widower is alive, whichever happens first. Data related to distinguished employees is stored permanently, by arrangement with the State Archives.
Assessment of applications submitted to the Authority	This data is deleted ten years following the closure of the archive (completion of the process or of any other relevant legal or judicial proceeding).
Authority’s register	This data is deleted ten years following the closure of the archive (completion of the process or of any other relevant legal or judicial proceeding).
Users’ data collected on the website	This is kept for a period of 11 months.
CCTV data	Following the General Data Protection Regulation (2016/679), this data is stored for up to 30 days.  The NBA uses CCTV for the following purposes: <ul style="list-style-type: none"> <li>• To provide a safe and secure environment for staff and visitors,</li> <li>• To prevent the loss of or damage to the NBA building and/or asset,</li> <li>• To allow a security incident to be viewed as it is occurring and an appropriate response to be raised.</li> </ul>